

**Cowley County LEPC/Citizen Corps
Meeting Minutes
Wednesday, December 14, 2016
Cowley County Emergency Operations Center
321 E. 10th Ave. Winfield, KS 67156 @9:00am**

Call to order

The Cowley County LEPC/Citizen Corps meeting was convened in open and public session on Wednesday, December 14, 2016, at 9:00am in the Cowley County EOC in Winfield, Kansas. Those in attendance are listed on the sign-in sheet.

Due to scheduling conflicts, Officer Elections will be conducted earlier in the New Business section than stated in the agenda. Furthermore, Brandon Dills with Co-Mark, Inc. has attended as has a brief presentation, which will be done after item 5a.

Introductions

Those in attendance introduced themselves to the group.

Approval of previous minutes

The minutes from the previous meeting dated March 29, 2016, were distributed to all attendees previously by email and at the beginning of this meeting.

Motion by Jason Kazban to approve the minutes as presented.

Second by Justin Waite.

Motion carried unanimously and previous minutes were approved.

Old Business

None

New Business

Aristatek Presentation – Via GoToMeeting

A webinar was held with Aristatek for them to demonstrate their product to our group. Aristatek sells a PEAC software for hazardous materials, which has been in the forefront since the explosion that occurred in West, TX. They will help gather information from the State regarding Tier II facilities/chemicals and provide worst case scenarios and how those would relate to other critical facilities. We were told that the local Commodity Flow Survey could be incorporated into this program as well. The program contains many reference materials for facilities and chemicals that may affect our communities.

No price was given and Aristatek will follow up with EM about that portion.

Ag and Chemical Response - Brandon Dills, Co-Mark, Inc.

Brandon Dills with Co-Mark, Inc. provided a presentation regarding the response to Agricultural and Chemicals. He stated that farm and ag work has a fatality rate of 41 out of 100,000 workers. When responding, we need to be thinking about all safety aspects including visibilities, parking, approaches and bridges). Other issues to consider are animals, specifically dogs that may be stray or harmed/scared and cattle. He suggested that we incorporate our local experts such as cattlemen, farmers, ranchers, etc. to help during these responses as they have the knowledge and the tools to deal with the animals.

He went on to discuss common chemicals we may deal with and the different routes of exposure. He did the same for insecticides and herbicides noting that these are not something that first responders deal with regularly.

One chemical well-known to our area is Anhydrous Ammonia. He stated that this chemical seeks water and destroys skin, muscle and tissue to get to water and the response can be tricky when dealing with affected victims.

Brandon concluded his presentation by discussing machinery accidents and how the normal responder may not know how the machinery works which could be hazardous to any victims. He once again encouraged us to incorporate our partners such as machinery dealers and mechanics.

Election of new Chair/Vice-Chair

Current Chair, Dennis Darby, advised that he will be unable to serve as Chair again since he is moving out of the County.

Motion by Brian Stone to elect Vincent Warren as Chair.

Second by John Stradal.

Motion carried.

Motion by Dennis Darby to elect Justin Waite as Vice-Chair.

Second by Brian Stone.

Motion carried.

ESF-10 Review and Approval - Brian Stone, Cowley County Emergency Management

Brian advised that the entire ESF was sent out to all members in the email which contained the agenda. Brian reminded everyone that it is a yearly requirement for ESF 10 to be reviewed and approved by the LEPC. This year, the review process was once again, a joint effort between the Arkansas City Fire/EMS Department, the Winfield Fire/EMS Department and Cowley County Emergency Management. Staff from all three agencies reviewed and no changes were made. A notification will be sent to KDEM along with the updated ESF. There was no further discussion.

Motion by Jason Kazban to approve ESF 10 as presented.

Second by Vincent Warren.

Motion carried unanimously.

City of Winfield Gas Presentation -Troy Blanton, City of Winfield

Troy provided the group with a refresher of the City of Winfield's gas distribution system. He reported that there are gas lines under streets, alleys and easements. It is possible that a

homeowner could have gas lines running through their property even if they do not use natural gas themselves. Troy reminded everyone that prior to any digging, the owner (or contractor) should call the 811 system which is free to use. Natural gas is odorless, tasteless and lighter than air. An odorant is injected into their system at the station 1 mile east of Geuda Springs. If anyone smells or otherwise detects a natural gas leak, they should call the Gas Department. If it is an emergency, they should call 911 first. Troy finished by reporting that due to the frequency of earthquakes in Oklahoma, the Oklahoma Corporation Commission (OCC) regulates that all lines within 10 miles of the epicenter of a 5.4 magnitude or larger, must be inspected.

Everbridge Notification System –Carl Fortner, Cowley County Emergency Communications and John Stradal, Cowley County Emergency Management

Carl and John provided the group with an overview of Cowley County's new mass notification system, CowleyAlerts, as provided by Everbridge. Carl explained that it was used successfully during the tornado event on October 6. John provided some details on the use of the system and that EM also uses it for notification of volunteers. It is expected that many agencies will join together in early 2017 to create a media campaign to inform more citizens of the system.

Lastly, both Carl and John thanked Sheriff Don Read for his continued support of the program and the fact that his department paid for the first year of the service.

Open Discussion

Jason advised the group that will be hosting our first Virtual Table Top Exercise (VTTX) through the Emergency Management Institute (EMI) in the second quarter of this year. He gave them a "Save the Date" of June 21, 2016 from 11am-3pm in the EOC. He will provide much more information in the upcoming months. But, based on the current events in our area, he was pleased to advise the TTX will be an earthquake scenario.

Brian reported that he recently participated in a training class that provided a basic table top scenario for the 2003 Northeast Blackout that affected millions of people. He asked if the group would be interested in going through this scenario at the next LEPC meeting as a basic TTX and work as ESF groups. The consensus of the group was that they were in favor. Brian will work with EM staff to schedule and prepare the exercise materials to be sent out to all members.

John reminded the group that the annual Training and Exercise Planning Workshop will be held in the EOC following the conclusion of this meeting.

Being no further business:

Motion by Brian Stone to adjourn at 10:19am.

Second by Jason Kazban.

Motion carried unanimously.